

## Learning Outcomes

*Delegates will:*

- *Be aware of the range of medicines and the benefits of their effective use*
- *Understand the key risks that may be associated with medicines*
- *Recognise medical terms used within the care Environment*
- *Be aware of the key regulations covering the administration of medicines within the care environment*

*The course is attendance certificated and will count towards City & Guilds Diplomas in Health & Social Care Levels 2 & 3.*

*This 3 hour course can be conducted at your premises for a maximum of 15 candidates.*



## Aims & Objectives

*This three hour course covers the common medication used for conditions associated with elderly patients and their effects including safe administration.*

*The course can be adapted to suit the specific policies and practices in the customers organisation.*

### Ashtree Management Services Ltd

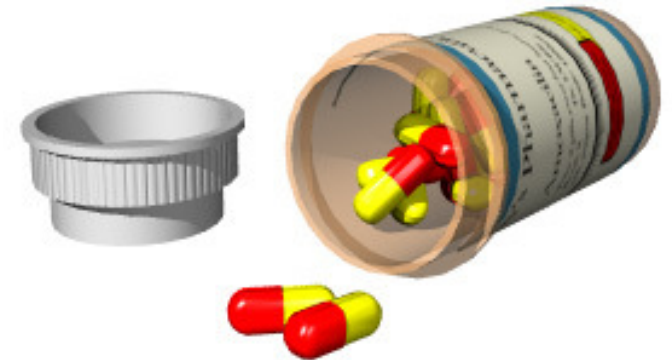
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## Drugs & Medication Administration

Ashtree Management Services Ltd



*Effective & Enjoyable Training*

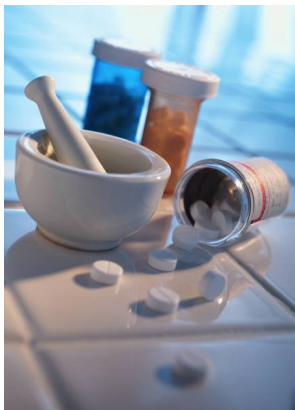
**0800 9700 132**

## Drugs & Medication Administration

*This course will give health care workers an opportunity to explore issues surrounding drug and medication administration and raise an awareness of knowledge and understanding of this subject.*

*With recent legislation in various areas of care, safe administration of medication has become a hot topic. The basic principles that underpin the safe handling of medicines in any establishment do not vary according to the nature of care that is offered.*

*Whether the establishment is large or small, whether the staff have a nursing qualification or not, there is a duty of care that requires medication to be handled safely so that people who are cared for in homes are supported to ensure this happens.*



## Course Content

- *Recognising the range of support needs that different clients may have with taking medication*
- *Recognising your role in supporting safety, effective use of medicines and independence when supporting clients with medication*
- *Administering medicines to clients*
- *Storing medication*
- *Disposing of medication*
- *Managing controlled drugs*
- *Record keeping*
- *Actions to be taken in the case of adverse reactions*
- *Obtaining information about commonly prescribed medicines*
- *Understanding the medication and special needs of different client groups including the elderly and clients with mental health needs*
- *Demonstrating the characteristics of medicines used in your own workplace*



## Course Structure

*The course involves group work, theory and personal reflections*

*An attendance certificate will be issued detailing the course content for City & Guilds Diplomas in Health & Social Care Level 2 & 3.*

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